## Attention Families with Grade 7 to 12 Students for the 2021/2022 School Year

To help improve situations when students forget or lose their passwords, the KPR ICT department will be enabling a Self Service Password Reset process for <u>Grade 7 to 12 students (2021/2022 School</u> <u>Year</u>). Once students complete the registration process they will be able to reset their passwords on their own.

From now until June 14<sup>th</sup>, 2021, students will be able to voluntarily complete the process. On June 15<sup>th</sup>, students who have not completed the process will be prompted to do so when they log into a KPR application or service.

Please follow the below steps to complete the process ahead of June 15<sup>th</sup> to avoid interruption.

- 1. Navigate to KPRWeb.kprdsb.ca/students
- 2. Select the gear icon and then SSPR Registration



3. Choose "Set it/them up now" for either the Phone or Questions option then follow the prompts to complete the process.

