

School Community Council Meeting Minutes
Adam Scott Collegiate Vocational Institute & Adam Scott Intermediate School
October 17, 2023
Location: Adam Scott CVI library and WebEx

Present:

Executive: Lauren Fitzsimmons, Christine Mitchell, Tonya Cowle, Maureen, Jennifer Porter, Terri Cox (online), Susan Hopkins, Melissa Pollock, Roxanne Beavers, Jen Brinsmead

Students: Nuzaba, Kelly

School: Krista Telford, Laura Doucette, Nicole Bardell, Erin Roberts

Other members:

Regrets: Marsha, Franco

| Agenda Item | Discussion | Actions |
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| <i>Land Acknowledgement</i> | <ul style="list-style-type: none"> Christine read land acknowledgment | |
| <i>Review Agenda and Approve Minutes</i> | <ul style="list-style-type: none"> Motion to approve minutes from September 19 meeting from Maureen, seconded by Melissa, all approve | Principals/secretaries to post final September minutes online |
| <i>Election</i> | <ul style="list-style-type: none"> Note that voting members include Members at Large, Chair, Vice Chair, Secretary, Treasurer, teacher rep, and student rep. Guardians may attend meetings but only official Council members may vote. Intermediate: we need a Chair, at least in name – Tonya Cowle volunteers. Intermediate: we need Members at Large – Terri Cox volunteers. Secondary/Intermediate: we need a Secretary for both schools. | |
| <i>Business Arising from Minutes (Action Items)</i> | <ul style="list-style-type: none"> Parent Reaching Out (PRO) speaker suggestions? Jen has a contact who works along with Kawartha Sexual Assault Centre; figuring out timelines and cost, if any. They suggested classroom visits instead of large assemblies. Member suggests asking parents what topics and questions they are most interested in to target the PRO grant speaker choices. This one may be better as a student-focused speaker series vs a PRO grant given unknowns with cost and timing. Laura noted that on November 1 6:30-7:30pm, the school is offering a police officer presentation to parents and guardians on online safety for teens. | Jen following up with sexual health speaker idea (likely not for PRO grant) |

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| | <ul style="list-style-type: none"> ● Suggestion to post a survey online to ask about speaker topic priorities, goals - Maureen and Susan will coordinate. ● PRO grant applications - Melissa and Maureen offer to prepare applications. ● Member noted that CMHA charges small hourly fee and could be a good option to consider for guest speaker opportunities. | <p>Maureen and Susan to coordinate with principals to post parent survey online</p> <p>Melissa and Maureen to prepare PRO grant applications</p> |
| <p>Student Government Reports</p> | <p>Intermediate - Nuzaba</p> <ul style="list-style-type: none"> ● Lots of opportunities for students to be involved; soccer going well, rugby starting. October 6 was mixer day. Wednesdays are games club, Thursdays are art club. Spirit days and dance coming up later this month. Awards for collaboration for students this week. <p>Secondary - Kelly</p> <ul style="list-style-type: none"> ● October 26 Halloween Dance 7-10pm. Spirit days leading up to dance, like PJ day and costumes are welcome on Halloween. ● Soctober sock drive on now. Students asked to bring in new pairs of socks to help folks in need. ● Tentatively booked therapy dogs to come in before exams this year; students will be able to book an appointment to visit with the dogs. ● Question: would you like a few parent volunteers to help with the dance? Answer: yes, as long as they have a valid current police check. | |
| <p>Teacher Reports</p> | <p>Intermediate</p> <ul style="list-style-type: none"> ● None tonight <p>Secondary - Erin Roberts</p> <ul style="list-style-type: none"> ● Student leaders have been involved in team building and building connections outside the school. ● LLS (Learning and Life Skills) program is looking for financial support for the breakfast program. Question: can businesses donate and get a tax receipt? Answer: Yes. | <p>Council to consider financial support for the breakfast program</p> |

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| <p>Principal Reports</p> | <p>Intermediate</p> <ul style="list-style-type: none"> ● 9 community agencies attended Meet the Teacher night. ● Kiwanis Club has offered a free presentation from Chris Gray (professional wrestler) on February 13th in the afternoon. ● Staff are working together to discuss what makes a successful classroom. ● School improvement planning: goal to support students in math and language. Staff are now trained and using running records to assess progress and needs. Destreaming coach is working with staff and students. ● Passion PLC (Professional Learning Communities) projects: literacy, numeracy, STEM, social/emotional learning/trauma-informed approaches. Each teacher is choosing a topic to focus on. Pairing up with folks from other local high schools to work on these topics across schools. ● Lots of opportunities for students (field trips to Camp Kawartha, Treetop Trekking, Petes Game this week or elective day for students not attending; sports, band, art, writing club, chess, etc). Grade 7s will be invited to join the band in the new year after they have more experience with their instruments in class. ● Upcoming events: Toonie for Terry on October 27, Grade 8 Day on November 1 (grade 8s visit high school), interview opportunities will follow progress reports coming home. ● Potential ski club coming up, information was just sent to parents to gauge interest. Question: is it beginner friendly, and during the day? Answer: yes, and yes. Question: will days be reimbursed if weather causes cancellation? Answer: Krista will ask. ● Question: there was a small fee for cross country this year, what is that for? Answer: fee for KPRIAA fees. ● Question: any update on bullying related to the letter to parents last week? Inappropriate language (homophobic, racist) on social media involving intermediate students. Students report in person issues as well. School is getting more support for Equity, Diversity, and Inclusion. ● First student recognition assembly this Friday. Each teacher chooses one student per class to receive recognition and a small prize (e.g., Caf cash) as an award for being exemplary in the characteristic of the month (this month = collaboration). <p>Secondary - Laura Doucette</p> | |

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| | <ul style="list-style-type: none"> ● All in a Week is coming home weekly; Edsby ribbon at top of the page includes daily announcements; key messages come home via School Messenger. ● Progress reports will be published on Edsby on Wednesday October 18, before parent-teacher drop-in night on Thursday October 19. Meant to be a quick check-in with teachers; longer appointments available at other times, please contact individual teachers directly. ● November 1: grade 9s take our kids to work day. Information will be coming home soon. On that day, grade 8s will visit the high school. ● November 1: Online Safety and Anti-Bullying presentation 6:30pm. ● Exams: grade 9 and 10 - no formal exams; students complete culminating activities (labs, reports, essays, etc). ● Grade 11 and 12: formal exams (up to 10% of final grade), and culminating tasks (20%) . ● All students expected to be here on exam days. ● First day of exams is January 25. Cafeteria closes after January 24. LLS classes run until January 31 as well. ● Mental health strategy: new mental health clinician (Kim Ellig Picken) can provide counseling if needed for students with serious concerns. Guidance support is available in period 1 for grade 9s for anxiety and other concerns. More mental health content is being incorporated into the phys ed curriculum. Exam stress lessons will occur in the first week of January. Including positive mental health reminders in foyer slides and posters in hallways. All support staff have mental health support cards with them to support students as needed. ● Staff goals for school: see all students as capable learners while holding high expectations for them, and establish learning environments that are reflective of students' lived experiences and identities. All departments are tasked with creating SMART goals based on one of these (e.g., arts department: be a safe space for students to express themselves creatively. Using temperature check surveys, gather data on how students feel before and after; use of community and board resources (e.g., Indigenous education activities) to develop culturally relevant pedagogy). ● Question: any idea of when grade 9s and 10s may start taking exams? Answer: Culminating tasks this year for gr. 9 and 10 | |

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| | <p>and discussion is happening at the board level of what the next step could look like for these grades.</p> <ul style="list-style-type: none"> ● Question: can the principals presentations be shared with council members, and more broadly with parents? Answer: yes. | <p>Principals to share information presentations online (Edsby?) for parents</p> |
| <p>Goals for School Council</p> | <ul style="list-style-type: none"> ● Maureen led discussion of non-fundraising goals for the school council. ● Council exists to provide feedback and advice to principals to move student success and support forward (e.g., feedback on school improvement plan). ● Could we survey parents on what their concerns are? ● Idea: form a committee to look more at constitution and tailor a parent survey based on some goals. Susan offers to lead a committee, discuss separately and come to next meeting with some ideas of goals. ● Perhaps a goal would be to increase parent engagement (e.g., try to get engagement up by 10%)? ● Maureen will tie these ideas into survey to parents about PRO grant. | <p>Susan and Maureen to survey parents about goals and concerns</p> |
| <p>Fundraising Committee Update</p> | <ul style="list-style-type: none"> ● Melissa: Vista promotions - sell gift cards and school gets a percentage of each card sold. Maureen motions to go forward with idea, seconded by Lauren, approved. Krista asked Melissa to reach out to principals with info and they will liaise with secretaries. ● Goals/needs for spending? Sports equipment, Relay for Life, donation to LLS program for breakfast program; Intermediate music program and STEM program. ● Approval to re-purchase Grade 12 grad keychains (Christine): \$574.88 requested to buy 250 more keychains for grad gifts for grade 12s and LLS students finishing this year. Maureen motions, Jennifer seconds, approved. ● Fundraising plans needed for both schools by October 31. Melissa, Marsha, Christine and Lauren will coordinate by email. ● Other ideas: popcorn Fridays, book sale (used books donated by parents)? | <p>Fundraising committee to coordinate first fundraiser (gift cards)</p> <p>Council to prepare fundraising plan</p> |
| <p>Treasurer's Report</p> | <ul style="list-style-type: none"> ● Intermediate balance: \$68.96 ● Secondary balance (school generated): \$664.99 ● \$469 has been deposited to Secondary for this years Ministry funds (short of the usual \$500 because of slight overspend last year); \$100 also for council incidentals. Krista will check if Intermediate funding has been received yet. | <p>Krista to check if Intermediate Ministry funding received</p> |

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| <i>New Business</i> | <ul style="list-style-type: none"> ● Future meeting dates: November 21, January 23, February 20, April 16, May 21 ● Edsby group – forward discussion to next meeting. ● Discuss January meeting date at next meeting. ● Motion to adjourn from Jen. | Edsby group discussion pushed to next meeting |
| <i>Adjourn</i> | Motion to adjourn by Jen at 8:02pm | |
| <i>Next Meeting</i> | November 21 2023 | |